

**WOBURN PUBLIC SCHOOLS  
WOBURN, MASSACHUSETTS 01801**

**To: Parents/Guardians of Students in Grade 5**  
**From: Mark Donovan, Assistant Superintendent**  
**Re: Community Service Hours**  
**Date: April 28, 2008**

As you may know, students who complete 50 hours of community service through their elementary school years are eligible to receive the Youth Engaged in Service (Y.E.S) award at the end of grade five. We want to make sure that we don't miss any deserving students, so we are asking for your help.

Community Service hours can be earned by volunteering (not being paid) to help others. Routine school chores (clapping erasers, cleaning cafeteria tables) and household chores (shoveling snow or washing dishes at the student's own house) do not count as community service hours.

If you believe that your child has completed 50 hours of community service, please fill out the form below. You should submit all documentation to your child's school office.

A separate form is available for tracking community service hours. This form is available at [www.woburnpss.com/yes](http://www.woburnpss.com/yes).

**Please note: You must submit this form in order for your child to be considered for the community service award.**

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If you would like us to determine whether or not your child is eligible for the Y.E.S. award, please provide us with the following information **no later than Friday, May 23, 2008.** You may submit additional hours by using the Community Service Tracking Form.

Student's Name \_\_\_\_\_

School \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_



